



## **Flexible Spending Accounts**

### **Participant Information:**

- Medical funds are available from the first day of the plan. Day care expenses are available as contributed.
- Over the Counter medications and menstrual products are now reimbursable without a prescription. Vitamins and supplements still require a prescription or letter of medical necessity from your medical professional.
- Day care expenses that can be reimbursed include day care centers, before and after school care, day camps and an individual caregiver. Please submit a Tax ID or Social Security number of the caregiver to keep on file.
- When a participant is enrolled with AIM, they will receive 2 emails:
  - One informs the participant that a debit card will arrive in the mail.
  - One welcomes the participant to register on the Summit participant portal.
  - Please check your Inbox for these emails. If not found, please check Spam or Junk folder.
- After you have registered on the Summit online participant portal:
  - Download the “Mobile Summit App”.
  - Login to App by entering the “Username” and “Password” that you created on the participant portal. (DO NOT click “Register” on the App.)
- 2025 Plan Year balances can be found at [aim.summitfor.me](https://aim.summitfor.me). You can also check your reimbursement check stub or call AIM at 502.426.1235.
- 2024 Plan Year balances can still be found at [aim.wealthcareportal.com](https://aim.wealthcareportal.com).
- Claim forms can be found at [www.aimadministrator.com](https://www.aimadministrator.com) under Documents and Videos.
- Summit video tutorials can be found at [www.aimadministrator.com](https://www.aimadministrator.com).
- Always feel free to contact Kelly at [kelly@aimadministrator.com](mailto:kelly@aimadministrator.com) or call 502.426.1235 if you have questions.